



St Alban's C of E Academy  
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28<sup>th</sup> August 2020

Dear Parents/Carers,

I hope you have enjoyed a wonderful summer break and have been able to enjoy some normality. It has been a long time since I contacted you about our return so thought I would refresh your memories. We are very much looking forward to seeing everyone next week. Within school, we have had lots of fantastic work carried out and it looks like a very different place! We will share some photos of this with you when we return to school. School is also currently having a new roof so there is scaffolding placed around the building; please take care when moving around the site. On Monday 13<sup>th</sup> July, letters were sent out regarding staggered times for the September return. I have attached parts of the letter below.

#### Nursery

	Tuesday 1 <sup>st</sup> September	Wednesday 2 <sup>nd</sup> September	Thursday 3 <sup>rd</sup> September	Friday 4 <sup>th</sup> September
	Group A 9:30-11:00	Group B 9:30-11:00	Group A 9:30-12:00	Group B 9:30-12:00
Monday 7 <sup>th</sup> September	Tuesday 8 <sup>th</sup> September	Wednesday 9 <sup>th</sup> September	Thursday 10 <sup>th</sup> September	Friday 11 <sup>th</sup> September
Group A and B 9:30-11:00	Group A and B 9:30-11:00	Group A and B 9:30-11:00	Group A and B 9:30-12:00	Group A and B 9:30-12:00
From 14 <sup>th</sup> September				
Morning sessions (15 hour provision)			9:00 – 12:00	
Full day (30 hour provision)			9:00 – 3:20	

#### Reception

Monday 31 <sup>st</sup> August	Tuesday 1 <sup>st</sup> September	Wednesday 2 <sup>nd</sup> September	Thursday 3 <sup>rd</sup> September	Friday 4 <sup>th</sup> September
	Group A 9:30-12:00	Group B 9:30-12:00	Group A 9:30-12:00	Group B 9:30-12:00
	Group B 12:30 – 2:30	Group A 12:30 – 2:30	Group B 12:30 – 2:30	Group A 12:30 – 2:30
Monday 7 <sup>th</sup> September	Tuesday 8 <sup>th</sup> September	Wednesday 9 <sup>th</sup> September	Thursday 10 <sup>th</sup> September	Friday 11 <sup>th</sup> September
Group A and B 9:30-1:00	Group A and B 9:30-1:00	Group A and B 9:30-2:00	Group A and B 9:30-2:00	Group A and B 9:30-2:00
From 14 <sup>th</sup> September				
9:00 – 3:20				

## KSI and KS2

Key Stage 1 (Year 1 & Year 2)	Key Stage 2 (Year 3, Year 4, Year 5 & Year 6)
8:50 – 3:10	8:40 – 3:00

As said in the previous letter, any KSI children who have a sibling in Key Stage 2 can arrive at school with them at their allotted time and go into the own class e.g. a child in Year 2, who has an older sibling in Year 5, can enter their classroom at 8:40 and both children can leave school at the same time. It is important that children receive their daily education entitlement so children cannot be collected earlier than their dismissal time.

### Entrance and dismissal

A queueing style system will be used to ensure children and parents/carers can move around school safely. This means entrance and dismissal may take longer than usual, please bear with us. Families should aim to keep 2m distance when queueing and when they have reached the yellow triangle, children should be sent to their classrooms and will be supported by staff to do this. Parents/Carers are encouraged to wear a facial covering whilst on school grounds. Public Health England does not recommend children wearing face coverings in primary schools at this time so if children are wearing them to school, they must remove them and hand them to parents before they enter the classrooms. Unfortunately, at this time, parents/carers will be unable to speak to teachers at the door and should phone the school office if they need to speak to a member of staff or send an email to [info@stalbansceacademy.com](mailto:info@stalbansceacademy.com) or [children@stalbansceacademy.com](mailto:children@stalbansceacademy.com).



### School uniform and PE kits

During the summer holiday, we offered various days for parents/carers to collect school uniform and are also still waiting on stock to be delivered from Bradsports. School uniform should be worn when children return; however, we understand that some parents may still be waiting on stock so children should come to school suitably and smartly dressed please. At this time, children do not need to bring their PE kits; however, they do need to bring a pair of suitable shoes to use during PE sessions.

### After school clubs

After school clubs will begin in the second week of term (Week beginning Monday 7<sup>th</sup> September). These will be on a Tuesday and a Wednesday as shared in previous correspondence. Reception children will be unable to start after school clubs until the third week of term (Week beginning Monday 14<sup>th</sup> September) due to their staggered transition starts for the first two weeks. Dismissal will remain the same as detailed above.

### Attendance expectations

It is vital for all children to return to school to minimise as far as possible the longer-term impact of the pandemic on children's education, wellbeing and wider development. Missing out on more time in the classroom risks pupils falling further behind. **School attendance will therefore be mandatory again** from the beginning of September 2020.

Below is guidance that the government have produced for parents/carers regarding information for the return of schools in the autumn term: <https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-in-the-autumn-term>

### NHS Test and Trace

Parents/carers must:

- Book a test if they or their child are displaying symptoms. All children can be tested, including children under 5.
- Provide details of anyone they or their child have been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by NHS Test and Trace
- Self-isolate if they have been in close contact with someone who tests positive for coronavirus (COVID-19), or if anyone in their household develops symptoms of coronavirus (COVID-19)

Tests can be booked online through the NHS testing and tracing for coronavirus website <https://www.nhs.uk/conditions/coronavirus-covid-19/testing-for-coronavirus/>

### Government guidelines

As you are also aware, guidelines were under continuous review last term and this may well happen once we return but it is important that we share some of the key information with you regarding the return to school as of **Tuesday 1<sup>st</sup> September 2020**. Below outlines some of the key points for parents and carers regarding the safe return of pupils. Please ensure that the information below has been read and understood before children return to school on Tuesday 1<sup>st</sup> September.

For the latest updated government guidance, please follow this link: <https://www.gov.uk/coronavirus/education-and-childcare>

### Minimising Contact

Any pupils **shoul not** come into the school if they have coronavirus (COVID-19) symptoms and must arrange a test immediately. The symptoms include:

- A new and persistent cough
- A high temperature
- A loss of, or change in, their normal sense of taste or smell

Please see the government guidance: <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>

If anyone in the school becomes unwell with a new and persistent cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell, they will be taken to a room where they will be isolated from other children, alongside a member of staff and then sent home and advised to follow 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection'

### Good respiratory Hygiene

The 'catch it, bin it, kill it' approach continues to be very important, so we ask that parents/carers support and guide their children with this routine as will staff whilst in school. Within school, there will be access to tissues and paper towels within each classroom. All pupils must understand that this is now part of how

school operates. Hand washing will become a part of our daily school life and children will be encouraged to wash their hands at various times of the day including:

- When entering school
- Before break and lunch time
- Before and after eating
- If moving from different rooms

Children are more than welcome to bring their own antibacterial hand gel; however, this must be in its original packaging and have a label on which clearly states the child's name. Children will not be allowed to share their antibacterial gel with anyone else.

I appreciate that this is a lot of information to digest, and a lot of planning and thought has gone into supporting our children's return in September. We are so looking forward to having the children back in school and cannot wait for them to see some of fantastic changes that have been happening during the summer holiday.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'D. Jones', with a stylized flourish at the end.

Mr Darren Jones